



# Department of Human Resources & Civil Service

## Job Announcement

### Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:** DEPUTY COUNTY ATTORNEY

**SALARY:** \$85,000 to \$110,000 annually based on experience

**LOCATION:** Monroe County Law Department (Children's Services Division)

**JOB SUMMARY:**

The Monroe County Law Department is seeking an attorney in its Children's Services Division. The position in the Children's Services Division provides legal representation for the Department of Human Services in all child welfare matters. The employee(s) works under the general supervision of the County Attorney and/or one or more senior level Deputy County Attorneys.

**CHARACTERISTICS OF THE IDEAL CANDIDATE(S):**

1. The attorney(s) must be duly licensed to practice law in the State of New York.
2. The ideal candidate(s) will have at least one to three (1-3) years of trial experience preferably handling family court matters involving child welfare issues.
3. The attorneys(s) must have the ability to work well with judges, lawyers, court administrators, and other individuals within the court system.
4. Ability to work with a team in a fast-paced, high volume environment.

**SPECIAL REQUIREMENTS:**

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** April 12, 2024

**Posting Deadline:** Until filled